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World Organization of the Scout Movement
Organisation Mondiale du Mouvement Scout
Всемирная Организация Скаутского Движения
Organización Mundial del Movimiento Scout
المنظمة العالمية للحركة الكشفية

**World Scout Bureau, Interamerica Support Centre
Oficina Scout Mundial, Centro de Apoyo Interamérica**

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Panama City, Panama, 23 June 2022

CIRCULAR No. 4

To:
All Chairpersons, National Chief
Commissioners, Executive Directors,,
International Commissioners and
members of the National Boards of
the member organizations of the
Interamerican Scout Region

28th Interamerican Scout Conference, Paraguay 2022 Call for election of Youth Advisors to the Interamerican Scout Committee (term 2022-2025).

Dear sisters and brothers in Scouting:

In accordance with the recently approved Rules of Procedure for the 28th Interamerican Scout Conference, we start the call for nomination of candidates for Youth Advisors for the period 2022-2025.

1. Current status of the Youth Advisors to the Interamerican Scout Committee (term 2018-2022)

Retiring members

The following names correspond to the Youth Advisors, elected for a period of three years at the Interamerican Scout Forum, held in Panama in 2018. Both will conclude their position at the 28th Interamerican Scout Conference in Paraguay:

- Jimena Ojeda (Peru)
- Joaquín Parafita (Uruguay)

2. Call for nomination of candidates as Youth Advisors to the ISC (term 2022-2025)

Elections will be held during the 28th Interamerican Scout Conference in Paraguay **to elect 2 Youth Advisors to the Interamerican Scout Committee** for a three-year term.

For nomination of candidates, NSOs are reminded to consider the following:

- The ISC members' **job specification** and suggested **profile** (Annex 1).
- In no case shall more than **one Youth Advisor from any one NSO** serve on the Regional Committee in any one period¹.
- Nominations must be seconded by another Member Organization² (Annex 3).

¹ Article 13.b of the Regional Constitution.

² Article 13.c of the Regional Constitution.

- Any NSO which is **provisionally suspended**³ from WOSM membership will have its nominated candidate removed from the ballot paper if it is not returned to good standing with WOSM and the Interamerican Region at the time of the Opening Session of the 28th Interamerican Scout Conference, Paraguay 2022.
- Youth Advisors to the Regional Committee do not represent "any particular Member Organization". The members of the Regional Committee with the right to vote will have exclusive dedication to their function. They may not perform any other permanent functions in the governing or management bodies within the organization, whether at national, regional, or global levels. In the same way, they will not be able to have paid functions either within the World Organization of the Scout Movement or in any of its Member Organizations⁴.
- A **Conflict of Interest Policy** (Annex 6) was developed in the current Period which will be applicable to candidates for the 2022-2025 term.
- As one of WOSM's fundamental purposes is to promote unity (Article IV.2 of WOSM Constitution) of the Scout Movement throughout the world, the Regional Committee invites all Member Organizations to keep in mind the desirability of **geographical balance** in nominating candidates for membership of the Regional Committee.
- All candidates are kindly reminded to **act according to the values of Scouting when promoting their candidature** following what is indicated in the [Code of Conduct for elections](#). Any actions that may be perceived as inappropriate or extravagant, could be viewed negatively by the Interamerican Scout Conference at the time of voting for elections and the Regional Committee could make a formal warning to the candidate and to the NSO.
- Subject to formal approval of the newly elected ISC at its initial meeting at Ciudad del Este, Paraguay, on Saturday morning 26 November 2022:
 - a **3-day induction meeting** is planned for all Regional Committee members of the 2022-2025 term. The foreseen dates for this meeting are **17 to 19 February 2023** in Panama City, Panama (arrivals during 16th, departures from the evening of the 20th onwards). A short business meeting will also be scheduled during this event.

NSOs interested to nominate a candidate for election as Youth Advisor to the Regional Committee should submit the following documentation to the World Scout Bureau - Interamerica Support Centre:

- A duly completed **Nomination Form** (Annex 2)
- A duly completed **Nomination Seconding Form** (Annex 3)
- A duly completed **Statement of Motivation** of the candidate (Annex 4)
- **A horizontal head and shoulder color portrait of the candidate** in electronic format (see Annex 5.A for technical specifications)
- A **5 minutes video** with the **Statement of Motivation** (see Annex 5.B for technical specifications)
- **Conflict of Interest Certification Form** (Annex 6)
- **Digital image of an identity document** issued by the national authorities of your country, where your date of birth is evidenced.

The six documents should be sent **in digital format only** to the WSB-ISC at interamerica@scout.org, **no later than 24 October 2022 23h59 Panama Time (GMT -5)**. It is recommended to share a Dropbox or Google drive folder with all documents within the deadline

- The WSB-IASC will send a confirmation of receipt to the International Commissioners of the nominating NSOs upon receiving a nomination.
- Applications which are received after the deadline, or which do not include the documentation above will be discarded.

³ As a result of Article VIII.1 & XI.5 of the WOSM Constitution and Article 38.c of the Regional Constitution, including application of sanctions due to the WSC Policy concerning Payment of Registration fees (Circular 22/2015).

⁴ Article 16 of the Regional Constitution.

After the closing date for receiving nominations, a Conference Document will be compiled and released to all NSOs to inform them of the data of the candidates to Youth Advisors.

3. Presentation of the Candidature

Before the Conference

Before the Conference, candidates to Youth Advisors must record a video of a maximum of five minutes to present their motivation and candidature (*see Annex 5.B for technical specifications*). All videos will be uploaded by the WSB-IASC on the YouTube channel of the Interamerican Region (<https://www.youtube.com/ScoutIAR>) and shared on scout.org and other social media of the Interamerican Region. Videos can be recorded in one of the two official languages of the Region (English or Spanish). Candidates shall submit the written script in either English or Spanish. The World Scout Bureau – Interamerican Support Centre will provide translation and include subtitles in the other language (Spanish or English).

There will be also a Conference Document with all candidates' profiles that will be compiled and released to all NSOs.

Member Organizations will be invited to send questions in one of the two official languages of the Region (English or Spanish) they would like to propose for candidates, during the Conference presentation. Each Member Organization may send a maximum of 3 questions. Questions should be sent using the following online form:

<https://app.smartsheet.com/b/form/75f1b1572e2e4cba93e4ec295476de5d>

Questions will be received through the form until October 28, 2022, 11:59 p.m. Panama time (GMT -5).

The Interamerican Scout Committee will select 10 questions sent by NSOs and a Conference Document will be released to all NSOs.

During the Conference

During the 28th Interamerican Scout Conference, each of 10 questions will be individually written in a ballot paper (in both official languages of the Region – English and Spanish) and included in a ballot box. In the plenary session dedicated for this purpose, an outgoing Youth Advisor to the Interamerican Scout Committee will ask each candidate to draw two questions from the ballot box. Under no circumstances will the Youth Advisor ask a candidate from the same Member Organization.

Candidates to Youth Advisors will be permitted a maximum of two minutes to answer each of the questions in this plenary session. There will be no other type of presentation in plenary. Please note that there will be interpretation for this session and answers can be in one of the two official languages of the Region (English or Spanish).

If you have any further questions regarding the procedure for nomination of Youth Advisors to the Regional Committee the enclosed forms or the presentation of candidature, please contact José Gabriel Criollo, Director of Institutional Development to: jacriollo@scout.org.

Yours in Scouting,



Daniel Corson
Chairperson
Interamerican Scout Committee



Raúl Sánchez Vaca
Regional Director
World Scout Bureau
Interamerica Support Centre

Annexes in editable format:

- Annex 1 - [ISC Job Specification & Suggested Profile](#)
- Annex 2 - [Nomination Form](#)
- Annex 3 - [Nomination Seconding Form](#)
- Annex 4 - [Statement of Motivation](#)
- Annex 5.A - Technical specification head and shoulder color portrait
- Annex 5.B - Technical specification Video Motivation
- Annex 6 - [Conflict of interest Certification Form](#)



Annex 1 - Circular 4

ANNEX 1 INTERAMERICAN SCOUT COMMITTEE MEMBERS JOB SPECIFICATION & SUGGESTED PROFILE

Approved by the Interamerican Scout Committee, 18 September 2018

1. OVERALL SITUATION

The Interamerican Scout Committee (Regional Committee) is the governing body of the Interamerican Region of the World Organization of the Scout Movement (WOSM).

The executive body of the Interamerican Region is the World Scout Bureau Interamerica Support Centre (Regional Office). The Regional Office works under the responsibility and management of the **Regional Director**, who is appointed by the Secretary-General of WOSM in agreement with the Regional Committee. The **Regional Treasurer** is also appointed by the Regional Committee, and such appointment must be endorsed by the Treasurer of the World Scout Committee.

2. MEMBERSHIP

2.1. Voting members of the Regional Committee

There are eight (8) Voting members of the Regional Committee. They are each elected for a three (3) year term of office and may stand for re-election for one additional term. After two continuous terms (i.e., a total of six (6) years), a retiring member shall only be eligible for re-election after a lapse of three (3) years.

(See Article 19 of the Regional Constitution for provisions in the event of a vacancy on the Regional Committee arising between Interamerican Scout Conferences. A member who has filled a vacancy in this way is eligible for immediate re-election at the next Regional Conference but may not be reelected for a second consecutive term.)

2.2. Ex-Officio Non-voting members of the Regional Committee

The following are non-voting members of the Regional Committee:

- The Regional Director, acting as Executive Secretary of the Committee.
- The Youth Advisors (2).
- The Regional Treasurer.
- The Chairperson of the Interamerican Scout Foundation.

3. ROLES AND RESPONSIBILITIES

3.1. Constitutional functions of the Regional Committee

Article 15 of the Regional Constitution stipulates that: "*Committee members shall consider the interests of the Scout Movement as a whole, and of Interamerican Region in particular. They shall neither consider themselves, nor be considered, as representatives of any Member Organization*".

Article 12 of the Regional Constitution describes the functions of the Regional Committee as follows:



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- a. *Comply with and ensure compliance with this Constitution; the resolutions and decisions of Regional Conferences; the Constitution of the World Organization of the Scout Movement; the resolutions of World Scout Conferences; and World and Regional policies.*
- b. *Approve the Regional Plan in accordance with the objectives, policies and lines of actions established by the Regional Conference.*
- c. *Adopt agreements that ensure the implementation of the resolutions and recommendations of the Regional Conference.*
- d. *Encourage and support Member Organizations and Accredited National Scout Organizations in the Region to implement the plans, resolutions and policies established by World Scout Conferences; the World Scout Committee; Regional Conferences; and the Regional Committee.*
- e. *Ensure youth involvement at Regional level and to promote it within the Member Organizations and Accredited National Scout Organizations of the Region.*
- f. *Supervise the assets and resources of the Region as managed by the Regional Office or by the Interamerican Scout Foundation.*
- g. *Act as an advisory body to the World Scout Committee.*
- h. *Promote the institutional continuity of the Member Organizations and Accredited National Scout Organizations of the Region.*
- i. *Determine the agenda and Rules of Procedure of Regional Conferences considering suggestions from the Member Organizations and Accredited National Scout Organizations of the Region.*
- j. *Encourage, promote, support, and supervise Regional and sub-Regional events and submit decisions to host Conferences, Jamborees, Camporees and Moots to a vote at a Regional Conference.*
- k. *Encourage and promote the participation of Member Organizations and Accredited National Scout Organizations of the Region at world events.*
- l. *Supervise events and activities organized by the Regional Office.*
- m. *Establish subcommittees and other substructures as deemed necessary for the fulfilment of its role and the implementation of the Regional Plan. The Regional Committee shall appoint the members of these bodies, or at least, the persons in charge.*
- n. *Foster, with the approval of the World Scout Committee, the formation of societies, foundations, or corporations, which it considers conducive to the better fulfillment of the objective of the Scout Movement in the Region.*
- o. *Draft and approve its Standing Orders and submit them to World Scout Committee for approval.*
- p. *Recommend to the World Scout Committee the admission of National Scout Organizations of the Region that request membership of the World Organization of the Scout Movement.*
- q. *Recommend to the World Scout Committee the provisional suspension of Member Organizations of the Region.*
- r. *Approve recognitions and awards for services rendered to the Region and to the youth of the continent.*
- s. *Ensure that risks faced by the Region, whatever their nature, are evaluated and managed.*
- t. *Give notice of any extraordinary meeting of the Regional Conference in accordance with Article 7.*
- u. *To provide permanent access to the Member Organizations and Accredited National Scout Organizations, to information and agreements of the Regional Committee, through the official channels of communication.*
- v. *Render accounts through management reports.*
- w. *Evaluate its performance as a Committee and the performance of each of its members.*
- x. *Exercise such other functions as are required by this Constitution; Regional and World Conferences; and/or by the World Scout Committee.*

3.2. Regional Committee meetings

The Regional Committee meets formally at least twice a year. A meeting usually lasts two full days (normally during a weekend).

In the last period, the Regional Committee met formally between two and three times a year. During the pandemic they continued to meet virtually. The face-to-face meetings of the Regional Committee are generally held at the World Scout Bureau – Interamerica Support Centre in Panama, but can be held



in other places, all depending on the available budget. The outgoing Committee held its induction meeting in February 2019 in Panama City.

The provisional agenda and related documentation are sent to all members of the Regional Committee prior to each meeting.

In addition, the Executive Committee (Chairperson, two Vice-Chairpersons and the Regional Director, with a Youth Advisor as a permanent guest) meets when necessary.

The two Youth Advisors participate in all the meetings of the Regional Committee, whether they are in person or virtual.

3.3. Regional Committee substructures

According to Article 12 letter m of the Regional Constitution, the Regional Committee may "*establish subcommittees and other substructures as deemed necessary for the fulfilment of its role and the implementation of the Regional Plan.*"

According to the [Standing Orders of the Regional Committee](#), all substructures of the Regional Committee will be created by agreement of the Regional Committee and will operate based on the Terms of Reference that the Regional Committee approves for each one of them. All Terms of Reference will be reviewed as necessary and by default at the beginning of each period.

4. THE REGIONAL NETWORKS

The Interamerican Region currently has 5 networks, to create an exchange space for National Scout Organizations, in collaboration with regional bodies (Youth, Youth Programme, Adults in Scouting, Institutional Development and Communications). Each network has a certain Coordination Core, made up of a Member of the Regional Committee, a representative of the Regional Office and a volunteer member of the corresponding network. The 26th Interamerican Scout Conference, Houston 2016 approved the Interamerican Regional Networks Policy.

5. INTERAMERICAN SCOUT CONFERENCE

The host of the next 2025 Interamerican Scout Conference will be elected at the Interamerican Scout Conference in Paraguay in November 2022. A member of the Regional Committee is usually appointed to act as a liaison with the Host of these events. In addition, Regional Committee members play a vital role in the delivery of sessions and reports during these events.

6. INTERAMERICAN SCOUT JAMCAM AND MOOT

The host of the 17th Interamerican Scout Jamboree and 4th Interamerican Scout Camporee (JamCam) in 2027 will be decided at the Interamerican Scout Conference in Paraguay in November 2022.

The 4th Interamerican Scout Moot in 2026 will be voted at the 28th Interamerican Scout Conference in Paraguay in November 2022.

The Interamerican Scout Committee usually appoints a person to act as a liaison with the Host of these events.

7. SPECIAL TASKS

Depending on the needs arising from the ISC's work.



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INTERAMERICAN SCOUT COMMITTEE MEMBER SUGGESTED PROFILE

Approved by the Interamerican Scout Committee, 18 September 2018

According to Article 15 of the Regional Constitution stipulates that: "*Committee members shall consider the interests of the Scout Movement as a whole, and of Interamerican Region in particular. They shall neither consider themselves, nor be considered, as representatives of any Member Organization*". In addition, Article 16 of the Regional Constitution stipulates that "*the members of the Regional Committee with the right to vote will have exclusive dedication to their function. They may not perform any other permanent functions in the governing or management bodies within the organization, whether at national, regional, or global levels. In the same way, they will not be able to have paid functions either within the World Organization of the Scout Movement or in any of its Member Organizations*". Although this last article of the Regional Constitution is addressed to the members of the ISC with the right to vote, Youth Advisors are invited to also comply with it.

This means that the candidates for Youth Advisors to the Interamerican Scout Committee (ISC):

- must be registered as a member of one of the Member Organizations of WOSM in the Interamerican Region
- must have a strong commitment to Scouting, living according to the Scout Law, coupled with understanding of, and exposure to the Interamerican Region and World Scouting
- must be sensitive to, and experienced in intercultural relations
- must inform about the potential conflicts of interest, at the beginning of her/his tenure and at the beginning of the each ISC meeting, according to the agenda items.
- be in good health and in condition to travel
- be available to travel to ISC meetings 2 (or 3) times in a year
- accept a fairly extensive commitment of time, and be able to react regularly to papers, reports, and correspondence
- be able to communicate either in English or in Spanish
- be able to work online, through different available platforms
- be accountable for the tasks and responsibilities assumed as member of the ISC or as a regional volunteer supporting activities or events
- be prepared to participate in the annual competences evaluation of ISC members, as well as to follow up on the personal development plan that emerges because of this evaluation
- be open to learn by herself/himself about Scouting at World and Regional levels
- should understand and accept the Mission & Vision Statements, to be capable and willing to address with creativity and determination challenges facing World Scouting, specifically in the Interamerican Region; to be able to motivate and inspire fellow ISC members, and other leaders in the Interamerican Region and World Scouting, to constructive and positive action in carrying out the Mission
- must be motivated to act with other members of the ISC to serve, in a personal non-partisan capacity, the sole interests of WOSM in the fulfillment of its Mission & Vision and not for reasons of personal ambition or prestige
- should possess independent judgment
- be sensitive to, and respect, concerns, and opinions of others
- be resolute and non-partisan in making decisions, and tolerant in carrying them out, have the courage to recommend what is right, even if that choice may not be popular
- be reliable in meeting responsibilities and deadlines
- be ready to work with team spirit to build within the ISC conditions promoting unity and harmony among its members
- should have a high consciousness of the ethical and professional responsibilities that membership on the ISC implies towards WOSM and beyond it
- should be always inspired in their decisions and actions by the principles of WOSM.
- should understand the political and not operative function of the ISC. This means that the members of the Committee do not exercise operational functions, that is, they do not assume



the functions that fall to the personnel of the Regional Office, established in article 36 of the Regional Constitution. In general, the functions of the Committee are aimed at directing the Region, this means supervising the execution of the operational actions, making the necessary decisions so that the National Scout Organizations join the regional strategies that lead to the fulfillment of the Plan, interact with the NSO government bodies to include them to regional work, receive and endorse the rendering of accounts on the execution of the regional budget, etc.

According with the Adults in Scouting Policy, all of them must to work on develop own core competences, so it is expected that the candidates as Youth Advisors to the ISC have an important development of the competences below:

- **Adaptability to change:** It is the ability to change points of view, practices, and attitudes in response to changes in contexts, conditions, and situations.
- **Learning and personal development:** It is the ability to acquire, improve or modify one's competencies, in a voluntary and permanent way, as a response to individual and organizational needs.
- **Commitment:** It is the ability to make one's own the principles and values expressed in the Mission of the Scout Movement, voluntarily assume responsibilities, and support and implement decisions for the achievement of the organizational objectives.
- **Organizational awareness:** It is the ability to understand the functioning, structure, and culture of the organization, and interpret and predict the way that events or situations will affect individuals and groups thereof.
- **Strategic planning:** It is the ability to establish strategic objectives and plans, with a long-term vision, as the result of the analysis of future scenarios, general trends, and the integration of knowledge and experiences of the Organization.
- **Interpersonal relationships:** It is the ability to be empathetic, solidary, and sensitive towards others; respect ideas, beliefs or practices and coexist and interact harmoniously through dialogue.
- **Teamwork:** It is the ability to work effectively with others, within and outside the formal lines of authority, to achieve organizational goals.



Annex 2 - Circular 4

ANNEX 2 – NOMINATION FORM

For election of Youth Advisors to the Interamerican Scout Committee, term 2022-2025

This form is part of a package of 7 elements that needs to be submitted for each candidate:

- A duly completed **Nomination Form** (Annex 2)
- A duly completed **Nomination Seconding Form** (Annex 3)
- A duly completed **Statement of Motivation** of the candidate (Annex 4)
- **A horizontal head and shoulder color portrait of the candidate** in electronic format (see Annex 5.A for technical specifications)
- A **5 minutes video** with the **Statement of Motivation** (see Annex 5.B for technical specifications)
- **Conflict of Interest Certification Form** (Annex 6)
- **Digital image of an identity document** issued by the national authorities of your country, where your date of birth is evidenced.

The full package should be submitted to the World Scout Bureau, Interamerican Support Centre at interamerica@scout.org no later than 24 October 2022 23h59 Panama Time (GMT -5), in digital format only.

Surname:		First name:	
Nationality:		Country of residence:	
Date of birth:		Gender:	
E-mail address:		Mobile:	

Registered member of WOSM with the following NSO:	
---	--

Educational background and qualifications:	
Professional activities:	

Please mark in bold language proficiency:	
English	<input type="checkbox"/> native speaker <input type="checkbox"/> fluent <input type="checkbox"/> good <input type="checkbox"/> basic <input type="checkbox"/> none
Spanish	<input type="checkbox"/> native speaker <input type="checkbox"/> fluent <input type="checkbox"/> good <input type="checkbox"/> basic <input type="checkbox"/> none
...	<input type="checkbox"/> native speaker <input type="checkbox"/> fluent <input type="checkbox"/> good <input type="checkbox"/> basic <input type="checkbox"/> none
...	<input type="checkbox"/> native speaker <input type="checkbox"/> fluent <input type="checkbox"/> good <input type="checkbox"/> basic <input type="checkbox"/> none
...	<input type="checkbox"/> native speaker <input type="checkbox"/> fluent <input type="checkbox"/> good <input type="checkbox"/> basic <input type="checkbox"/> none

Scouting experience (appointment held, dates, etc. including service on Committees and/or Task Forces and involvement in international Scout events; max. 20 Scouting experiences in total):	
National level:	
Regional level:	
World level:	

Membership of other organizations:	
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Please include a short rationale why the NSO is nominating this candidate for election as Youth Advisor to the Interamerican Scout Committee? (max. 200 words)

We confirm that the above candidate has agreed to stand for election of Youth Advisors to the Interamerican Scout Committee and is willing to commit her/his time, energy, and passion to the Interamerican Region of the World Organization of the Scout Movement.

NSO:	
Country:	
Name:	
Position*:	
E-mail address:	
Date:	
Signature:	

** Nominations of candidates for election as Youth Advisors to the Interamerican Scout Committee should be signed by authorised representatives of the NSO (President, Chief Commissioner, International Commissioner)*

The Safe from Harm eLearning is a requirement that applies to anyone involved in the leadership of the Scout Movement. It is the right and responsibility of the NSO nominating a candidate to undertake diligence and implement necessary screening to ensure full-clearance of the candidate in any matter related to child and youth protection.

By ticking this box, the candidate's NSO confirms the candidate has completed the Safe from Harm eLearning and that history of misconduct or inappropriate behavior was verified⁵, thus the candidate is fully supported by his/her NSO.

For those who do not have their certificate, they can take the course in the following links in [Spanish](#) and [English](#). Those who have already completed the course from January 1, 2019, to date, do not need to do it again, but it is a requirement to attach the corresponding certificate.

⁵ Resolution 2002-07 of the World Scout Conference "Keeping Scouts Safe from Harm", WOSM's Child and Youth Protection Position Paper (2016) and Safe from Harm World Policy.



Annex 3 - Circular 4

ANNEX 3 – SECONDING FORM

For election of Youth Advisors to the Interamerican Scout Committee, term 2022-2025

This form is part of a package of 7 elements that needs to be submitted for each candidate:

- A duly completed **Nomination Form** (Annex 2)
- A duly completed **Nomination Seconding Form** (this document)
- A duly completed **Statement of Motivation** of the candidate (Annex 4)
- **A horizontal head and shoulder color portrait of the candidate** in electronic format (see Annex 5.A for technical specifications)
- **A 5 minutes video** with the **Statement of Motivation** (see Annex 5.B for technical specifications)
- **Conflict of Interest Certification Form** (Annex 6)
- **Digital image of an identity document** issued by the national authorities of your country, where your date of birth is evidenced.

The full package should be submitted to the World Scout Bureau, Interamerican Support Centre at interamerica@scout.org no later than 24 October 2022 23h59 Panama Time (GMT -5), in digital format only.

Surname:		First name:	
Nationality:		Country of residence:	

Registered member of WOSM with the following NSO:	
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We second the above candidate for election to the Interamerican Scout Committee for the term 2022-2025.

NSO:	
Country:	
Name:	
Position*:	
E-mail address:	
Date:	
Signature:	

** The form seconding the nomination of candidates for election as Youth Advisors to the Interamerican Scout Committee should be signed by authorised representatives of the NSO (Chairperson, Chief Commissioner, International Commissioner)*



Annex 4 - Circular 4

ANNEX 4 – STATEMENT OF MOTIVATION

For election of Youth Advisors to the Interamerican Scout Committee, term 2022-2025

This form is part of a package of 7 elements that needs to be submitted for each candidate:

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The full package should be submitted to the World Scout Bureau, Interamerican Support Centre at interamerica@scout.org no later than 24 October 2022 23h59 Panama Time (GMT -5), in digital format only.

Surname :	First name :
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1. What is your personal motivation to stand for election of Youth Advisors to the Interamerican Scout Committee? (max. 200 words)

2. What do you see as the most important issues and opportunities facing the Interamerican Region? (max. 150 words)

3. What experience and skill sets would you bring to help World Scouting and specifically the Interamerican Region achieving Vision 2023? (max. 150 words)

4. How would you describe your leadership style? (max. 150 words)

5. In which Strategic Priority / Areas of work do you wish to be involved?

- Youth Engagement
- Educational Methods
- Diversity & Inclusion
- Social Impact
- Communications & External Relations Governance
- Finance / Audit
- Constitutional & Institutional matters



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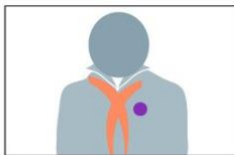
Annex 5.A - Circular 4

ANNEX 5.A – TECHNICAL SPECIFICATION HEAD AND SHOULDER COLOUR PORTRAIT OF THE CANDIDATE For election of Youth Advisors to the Interamerican Scout Committee, term 2022-2025

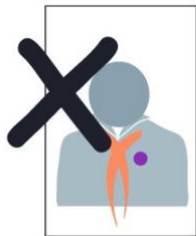
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- **A 5 minutes video** with the **Statement of Motivation** (see Annex 5.B for technical specifications)
- **Conflict of Interest Certification Form** (Annex 6)
- **Digital image of an identity document** issued by the national authorities of your country, where your date of birth is evidenced.

The full package should be submitted to the World Scout Bureau, Interamerican Support Centre at interamerica@scout.org no later than 24 October 2022 23h59 Panama Time (GMT -5), in digital format only.



Yes Landscape



NO vertical

- Recent Photograph in color
- Dressed in the National Scout Uniform
- Landscape Portrait
- White Background
- Digital Format - High resolution
- .JPG or .TIFF file
- NO Power Point file
- NO Microsoft Word file



Annex 5.B - Circular 4

**ANNEX 5.B – TECHNICAL SPECIFICATION
5 MINUTES VIDEO OF THE CANDIDATE
For election of Youth Advisors to the Interamerican Scout Committee, term
2022-2025**

This form is part of a package of 7 elements that needs to be submitted for each candidate:

- A duly completed **Nomination Form** (Annex 2)
- A duly completed **Nomination Seconding Form** (Annex 3)
- A duly completed **Statement of Motivation** of the candidate (Annex 4)
- **A horizontal head and shoulder color portrait of the candidate** in electronic format (see Annex 5.A for technical specifications)
- A **5 minutes video** with the **Statement of Motivation** (this document)
- **Conflict of Interest Certification Form** (Annex 6)
- **Digital image of an identity document** issued by the national authorities of your country, where your date of birth is evidenced.

The full package should be submitted to the World Scout Bureau, Interamerican Support Centre at interamerica@scout.org no later than 24 October 2022 23h59 Panama Time (GMT -5), in digital format only.

- Dressed in the National Scout Uniform
- Landscape Portrait
- White Background
- Digital Format - High resolution (1280 x 720 pixels recommended)
- Format: .MP4 file
- Maximum of 5 minutes
- Videos can be recorded in English or Spanish
- Written script should be submitted in either English or Spanish. The WSB-ISC will provide translation and subtitles for the video in the other language (Spanish or English)



Annex 6 - Circular 4

ANNEX 6 – CONFLICT OF INTEREST CERTIFICATION FORM For election of Youth Advisors to the Interamerican Scout Committee, term 2022-2025

This form is part of a package of 7 elements that needs to be submitted for each candidate:

- A duly completed **Nomination Form** (Annex 2)
- A duly completed **Nomination Seconding Form** (Annex 3)
- A duly completed **Statement of Motivation** of the candidate (Annex 4)
- **A horizontal head and shoulder color portrait of the candidate** in electronic format (see Annex 5.A for technical specifications)
- **A 5 minutes video** with the **Statement of Motivation** (see Annex 5.B for technical specifications)
- **Conflict of Interest Certification Form** (this document)
- **Digital image of an identity document** issued by the national authorities of your country, where your date of birth is evidenced.

The full package should be submitted to the World Scout Bureau, Interamerican Support Centre at interamerica@scout.org no later than 24 October 2022 23h59 Panama Time (GMT -5), in digital format only.

About the Interamerican Scout Committee Conflict of Interest

The purpose of this Conflict of Interest Policy that was approved by the Interamerican Scout Committee (ISC) in February 2017 is to prevent the institutional or personal interests of the ISC members of the Interamerican Region (Region) of the World Organization of the Scout Movement (WOSM) from interfering with the performance of their duties and to see that there is no personal, professional, or political gain at the expense of the Region. This policy is not designed to eliminate relationships and activities that may create a duality of interest, but to require the disclosure of any conflict of interest and the non-participation of any interested party in a decision relating thereto. A copy of this Conflict of Interest Policy shall be furnished to each ISC member who is presently serving this organization or who may become associated with it.

Under Region's Constitution, ISC members have a responsibility to act in the best interests of the Region as a whole above all other roles and responsibilities carried on by ISC members when making decisions. If a decision is to be made where the ISC members have a personal or other interest, this is regarded as a "conflict of interest" and the ISC member will not be able to comply with his or her responsibilities unless certain steps are followed.

In particular, an ISC member has a conflict of interest if the ISC is considering making a decision that would mean either:

- an ISC member or the ISC member's NSO could benefit, or be affected, financially or otherwise from that decision, either directly or indirectly
- or
- an ISC member's duty to the Region competes with a duty or loyalty through another appointment that the ISC member has to another organization, Scout committee or individual.

Conflicts of Interest are common in voluntary, public, and commercial dealings. Having a conflict of interest does not mean that an ISC member has done something wrong or that he or she must always stand down from involvement in that decision. However, an ISC member needs to act with prudence to prevent conflicts of interest from interfering with the ISC member's ability to decide only in the best interests of the Region.

The full version of the Conflict of Interest Policy (in English and Spanish) can be downloaded from: <https://www.planscoutiar.org/downloads/ISC-Conflict-of-Interest-Policy.pdf>

Requirements for candidates to Youth Advisors to the Interamerican Scout Committee

In line with Article 14 of the Constitution of the Interamerican Scout Region, all candidates for election as Youth Advisors to the Interamerican Scout Committee for the term 2022-2025 are required to duly complete the attached Conflict of Interest Certification Form. Candidates should be conscious that the content of this declaration will be disclosed to the 2022 Interamerican Scout Conference as part of the information package on each candidate for election to the Interamerican Scout Committee.



CONFLICT OF INTEREST CERTIFICATION FORM
Candidates for election to the Interamerican Scout Committee (Term 2022-2025)

I have read, understood, and agree to abide by the ISC Conflict of Interest Policy in case I am elected as Youth Advisor to the Interamerican Scout Committee. To the best of my knowledge, I (circle one) Yes / NO have one or more conflicts as described in this Policy. If applicable, all known conflicts are noted below. I will give prompt notice of any additional conflict of interest as it arises.

1. Yes / No. I hold a Scouting position of leadership or authority at the national level in my NSO.

If yes, please provide details of your position and responsibilities:

2. Yes / No. I hold a position of leadership or authority at the World level.

If yes, please provide details of your position and responsibilities:

3. Yes / No. I, a member of my family, a related party or other organization that I control, offer services in exchange for paid remuneration to Scout Organizations or related activities at any level.

If yes, please provide details of the services you provide to Scouting in exchange for paid remuneration.



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4. Yes / No. I, or a member of my family, have other appointments or responsibilities, which may affect my ability to fulfill the roles and obligations as an ISC member under the Constitution of the Region.

If yes, please provide details of the appointments or responsibilities held by you.

I am aware that the content of this declaration will be disclosed to the Interamerican Scout Conference as part of the information package of my nomination to the election as Youth Advisor to the Interamerican Scout Committee. If I am elected, this information (including any updates I provide during the term) will be disclosed in the Registry of Declared Interests of the Interamerican Scout Committee members.

Signature

Date

Name (print)